

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD JUNE 2, 2009, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

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CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor  
Karen Pfeifer, Vice Mayor  
Tim Elinski, Council Member  
Duane Kirby, Council Member  
Linda Norman, Council Member  
Terence Pratt, Council Member  
Darold Smith, Council Member

STAFF MEMBERS PRESENT

Marianne Jiménez, City Clerk	Dan Lueder, Utilities Director
Rudy Rodriguez, Finance Director	Tim Costello, City Engineer
George Gehlert, Community Development Director	Mike Casson, Fire Chief
Richard Faust, Parks & Recreation Director	Scott Mangarpan, Project Manager
Kyla Allen, Exec. Asst. to City Manager	
Marie Carpenter, Comm. Supervisor	

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Marie Carpenter, police department communications supervisor.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--  
THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON  
ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS  
PROPERLY NOTICED FOR LEGAL ACTION

Council Members Kirby and Pratt stated they had missed several meetings for personal reasons.

Mr. Jiménez stated the joint meeting with the Town of Clarkdale, scheduled for tomorrow, had been cancelled, to be rescheduled in July. Next week a joint meeting with the Planning & Zoning Commission was scheduled on June 11 at 6 p.m. in the Public Safety Building. On June 10, a budget wrap-up meeting was scheduled in the Council Chambers at 5:30 p.m. On June 23, there would be a special meeting for adopting the tentative budget at 6 p.m. in the Council Chambers.

PRESENTATION OF PLAQUE TO FORMER COUNCIL MEMBER JAMES CHAPMAN

Mayor Joens and Vice Mayor Pfeifer presented former Council Member Chapman with a plaque for his service on the City Council.

POSTHUMOUS PRESENTATION OF A PLAQUE FOR DON THOMPSON'S SERVICE AS A BOARD MEMBER OF THE AIRPORT COMMISSION

Mayor Joens and Mr. Al Gradjan, Chairman of the Airport Commission, presented a plaque to Mrs. Thompson for her husband's service on the Airport Commission.

PRESENTATION OF THE AMERICAN LEGION'S EMERGENCY MEDICAL TECHNICIAN (EMT) OF THE YEAR AWARD TO JEFF BOYD AND RECOGNITION OF THE OTHER NOMINEES (LARRY WRIGHT, TROY HOKE, & RICK CONTRERAS)

Mr. Brian Gehling, of American Legion Post No. 25, mentioned that Mr. Wright & Mr. Hoke had earlier received certificates of participation in the American Legion's Law & Order program at the Post. He presented Chief Casson with a certificate of nomination for Mr. Contreras for outstanding public service. He then presented a plaque for the 2009 EMT of the Year to Mr. Boyd for outstanding public service.

PRESENTATION OF THE ARIZONA WATER ASSOCIATION'S ELECTRICIAN OF THE YEAR AWARD TO CHARLES MACKEY

Mr. Lueder and Mayor Joens presented Mr. Mackey with a plaque from the Arizona Water Association as its Electrician of the Year.

PRESENTATION OF THE ARIZONA WATER ASSOCIATION'S INDUCTION TO THE "SELECT SOCIETY OF SANITARY SLUDGE SHOVELERS' DESIGNATION TO UTILITIES DIRECTOR, DAN LUEDER

Mayor Joens and Council Member Elinski presented Mr. Lueder with a certificate he received from the Arizona Water Association for his induction into the "Select Society of Sanitary Sludge Shovelers. He also received a ceremonial shovel from the City Clerk.

CALL TO THE PUBLIC

There were no comments from the public.

REVIEW OF COUNCIL MEETING PROTOCOL BY MAYOR JOENS

Mayor Joens stated every time there was a new Council Member seated we went over the "rules of the road" for Council meetings. She was really proud of the Council because it was known in the Verde Valley as the council they could agree to disagree and do so respectfully. The main thing she asked was that Council Members speak to the Chair during the meeting.

Acknowledgement from the Chair allowed proper identification of a speaker during the later transcription of the minutes. The best decisions were those made with the most input by the most people. That was why the citizens had seven Council Members. Good decision making could be done respectfully and with diplomacy, even when there were really hot button issues. Respect for the public was a given. No one on the Council had ever been denied an opportunity to speak. She asked if there were any other “rules of the road” that Council Members wished to discuss and if there was a way to do some things better than we have.

Council Member Pratt stated he felt the Council sometimes went off the agenda item and should stick to the topic.

Council Member Kirby stated it was not so much that we got off track but our ideas were not always specific enough to stay on a logical line. Sometimes we were sent in another direction. We had to explore those areas sometimes but it would always be an agenda item we were discussing.

Mayor Joens stated there were seven Council Members. As long as they were legally on that item and one member might not want to discuss anything anymore, there were six other members who had some say in that. She was the type of Chair that wanted to hear everybody, to listen to the public, and always allow the public to speak. That could take a longer time.

Vice Mayor Pfeifer stated the Mayor Joe Jones had time limits on the agenda, and how long members could speak on each item. Seldom were they allowed to vary off it. Sometimes we wouldn't have a chance to finish our conversation or people hadn't had a chance to speak and he would ask for a vote. He wanted to keep the meetings short and go home. She liked it this way.

APPROVAL OF MINUTES—WORK SESSION OF APRIL 28, 2009 AND MAY 12, 2009, & REGULAR MEETING OF MAY 19, 2009

Mayor Joens stated she had two small corrections. On page 14 of the May 12 minutes, regarding different streets, one street in the Sawmill subdivision should be added. In the minutes of May 19, page 2, in the big paragraph of the Legion's recognition of EMT's, Larry Wright's name should be added.

Vice Mayor Pfeifer moved to approve the minutes of the work session of April 28, 2009, and May 12, 2009, and the regular meeting of May 19, 2009. The motion was seconded by Council Member Elinski and carried unanimously with the stated corrections.

CONSENT AGENDA—No items.

NEW BUSINESS—The following items were for Council discussion, consideration, and possible legal action.

APPROVAL OF THE ARCHITECTURAL DESIGN SCOPE OF WORK FROM BURNS, WALD-HOPKINS, SHAMBACH (BWS) ARCHITECTS FOR DESIGN SERVICES FOR THE NEW UTILITY/POLICE DEPARTMENT COMPLEX PROJECT

Mr. Lueder stated in February the City purchased the Foxworth Building to house the utility department, police evidence and an outside police agency. In April the Council approved the ranking by the selection committee and negotiations commenced with BWS. All the agencies involved with this complex were involved in the negotiations. The final design scope was reviewed and approved by the project manager. It was determined that the existing electrical, phone, and data infrastructure was insufficient and needed to be upgraded. The HV and plumbing systems were found to be about twelve years old and did not meet current code. Those were added to the comprehensive scope of work. Staff requested approval of the architecture design scope. This did not include construction or administration portions. The figures worked out as \$54,063 for the utility department, \$7,372 for the outside police agency, and \$69,264 for the Cottonwood Police Department evidence building.

Council Member Kirby asked if the people we bought it from were going to pay for things that were below code. It was the seller's responsibility to bring those items up to code.

Mr. Lueder stated that at the time the improvements were made, they met code. The code had since changed. Since we were doing a major modification, the work would be done by today's code.

Council Member Elinski stated if we were going to use the building as it was being used by its former owner, we wouldn't have to do any changes at all to it. The existing system would have worked fine. We were adding quite a bit more to it, so it made sense it had to be brought up to code.

Mr. Lueder stated the police evidence room was a big driving factor behind the power upgrades. We did pay \$200,000 under the asking price and \$10,000 under the appraised price. Even with these, we still got a bargain on this facility.

Council Member Elinski asked if the costs were about what he had figured.

Mr. Lueder stated on reflection, he would have thought it would be about \$50,000, but it came in a little higher than that. The main building was split up based on square footage. The design costs were based on the square footage for which they came up with a formula. The cost was substantially lower than the first amount presented to us for consideration, thanks to the efforts of the project manager to realize savings.

Mayor Joens asked if members of the public wished to address this issue. No one did.

Council Member Kirby moved to approve the architectural design scope of work by BWS in the amount of \$54,063 for the utility department, \$7,372 for the outside police agency, and

\$69,264 for the Cottonwood Police Department. Council Member Pratt seconded the motion, which carried unanimously.

AWARD OF BID FOR JOB ORDER CONTRACTING SERVICES FOR A SEWER LATERAL FOR WELL NUMBER 5

Mr. Lueder stated the Council was aware of the arsenic mandates the City was under. Well 5 by the Guidance Center was the biggest producing well. To install the system, we needed to be able to backwash which required discharge to the sewer. Using job order contracting with Arizona Northern Equipment, Tiffany Construction, and Rocky Construction, approved by the Council earlier this year, bids were solicited for ductile iron pipe and PVC. The engineer's recommendation was for using ductile iron pipe. The difference in price between the two for all bidders was only a few thousand dollars and not considered significant. Staff recommended awarding the bid to Arizona Northern Equipment in the amount of \$51,000 utilizing ductile iron pipe. This would be the first step to getting the arsenic treated on Well 5.

Council Member Pratt stated this was a no-brainer. We should go with the low bidder.

Mr. Lueder stated Tiffany was the low bidder on the last one but turned out to be the high bidder on this. That was the beauty of job order contracting (JOC), it should spread out equally.

Council Member Elinski asked why there was such a spread in the bids.

Mr. Lueder stated it was difficult to say. There was quite a slope off the backside of the hill going towards Cottonwood Street. Some contractors were more comfortable doing certain types of work.

Mayor Joens asked if members of the public wished to address this issue. No one did.

Council Member Pratt moved to award the underground JOC bid for installation of a sanitary sewer line for Well 5 to Arizona Northern Equipment for a total cost of \$51,000. The motion was seconded by Council Member Elinski and carried unanimously.

APPROVAL OF THE PURCHASE AND SALE AGREEMENT FOR THE SPRING CREEK LAND COMPANY, LLC., WATER SYSTEM

Mr. Lueder stated the Council had been briefed twice on this matter in executive session because it regarded the purchase of real property. Negotiations and terms of the contract were confidential until approved by the Council. Besides structures, we would acquire surface water, and ground water rights for this particular area. The arsenic ranged between 4 and 6.4 ppm, which meant no remediation was required, which was a substantial savings. Staff recommended accepting the purchase and sale agreements.

Mayor Joens stated as background information, the system was completed in 2007. The project we would be furnishing water to was a 244 acre, 98 lot development. The homes to be built there would need infrastructure.

Mr. Lueder stated there were 15 lots ready for building right now that had all the infrastructure. We would not be responsible for the line extensions. There was a clause in the agreement by which any excess water over and above what was necessary to serve this development could be used by the City.

Council Member Kirby asked if the development provided wastewater treatment.

Mr. Lueder stated, not at this time. The plan was for septic or alternative types. There were no current customers there, which made the sale easier. When we purchased the other water companies, we had to get the approval of the Corporation Commission.

Council Member Elinski asked how this affected impact fees since this was outside the City.

Mr. Lueder stated impact fees applied to all our water service areas. Impact fees would apply and go to pay back some of the purchase price. The fees would be paid at the time a customer was connected to service.

Council Member Kirby asked if there was water service to some of the lots now.

Mr. Lueder stated there was water service to the lots and hydrants installed. Fifteen of the lots were fully developed. That was the portion we tested to see if it worked as advertised. Some minor adjustments to the pump computers were necessary. It was approved to operate by the Department of Environmental Quality (DEQ) and had an assured water supply designation from the Department of Water Resources.

Mayor Joens asked if the assured water supply had some meaning.

Mr. Lueder stated it did.

Council Member Smith stated he had been apprised by Mr. Lueder of the plan and was up to date on it.

Mr. Bob Oliphant, of Cottonwood, stated he heard there was arsenic there. At Mesquite Hills it is a major problem. He asked what specifically were the future plans for the water system? Would it be connected to the City? How would we service it? What were the costs? He was concerned about the depth of the wells and whether they could accommodate the 96 lots.

Mr. Lueder stated we knew there was an arsenic problem at Mesquite Hills. With this one, they had done extensive testing for which we have the results. We also went and did our own testing. We were confident of the arsenic issue. We had no intention of connecting this

system to the City's system. It would be a stand alone system. The cost of connection was prohibitively expensive compared to drilling new wells. This well was in the Red Wall formation, not the Verde formation. It is a different water source. We were confident of its good quality.

Council Member Elinski moved to accept the asset purchase and sale agreement for Spring Creek Land Company, L.L.C. Council Member Norman seconded the motion which carried unanimously.

Mr. Gehlert asked that the applicants for the Planning & Zoning Commission (P&ZC) be allowed to go ahead of that for the Board of Adjustment (BOA). If any were interested in the BoA position, they could then be considered for that.

Council Member Smith recused himself from the selection process.

RESOLUTION NUMBER 2439—APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION

Mr. Gehlert stated there was a vacancy on the board due to the election of Mr. Smith as a Council Member. Three members were required to have some design background. There were six candidates for the term expiring at the end of 2010. Notices advertising the opening had been posted since mid-March.

Council Member Elinski asked if someone with design related background was needed.

Mr. Gehlert stated it was a matter of interpretation. The commission had an architect, an interior designer, two with some construction background, and two with no related design or construction background.

Mayor Joens presented the Council Members with a list of questions to ask the candidates. The council agreed to modify one question. The four applicants in attendance were given the list of questions. She asked the City Clerk to use a prepared matrix for scoring purposes. Questions were then asked of the candidates. The Council's scoring responses were given to the City Clerk who left to tabulate the results.

Mayor Joens called for discussion of Resolution Number 2440 while the City Clerk tallied the results.

RESOLUTION NUMBER 2440—DECLARING A PUBLIC RECORD THAT CERTAIN DOCUMENT ENTITLED "SECTION 303. ZONING CLEARANCE" PERTAINING TO THE CITY'S ZONING ORDINANCE

Mr. Gehlert stated the next two items were related. Resolution Number 2440 would declare Section 303. Zoning Clearance a public document, while Ordinance Number 546 would make it an amendment to the Zoning Ordinance. This matter has been discussed at

previous Council meetings. Zoning Clearance provided a method to assist a developer or property owner with a review of their proposal to ensure compliance with zoning regulations. It described more comprehensively a wider range of considerations than was now the case. Construction would not be allowed to commence until Zoning Clearance had been obtained.

Council Member Kirby moved to declare a public record that certain Zoning Ordinance document entitled "Section 303. Zoning Clearance". The motion was seconded by Council Member Elinski and carried unanimously.

ORDINANCE NUMBER 546—DELETING SECTION 303. PLAN REVIEW, OF THE CITY'S ZONING ORDINANCE AND ADDING A NEW SECTION 303. ZONING CLEARANCE; FIRST READING

Mr. Gehlert stated this was the second part of the proposed change to the Zoning Ordinance which actually amended it as previously discussed.

There was a brief discussion about its provisions.

Mayor Joens asked the City Attorney, in the City Clerk's absence to read the first reading of the ordinance.

ORDINANCE NUMBER 546

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF COTTONWOOD ZONING ORDINANCE BY DELETING SECTION 303., PLAN REVIEW, IN ITS ENTIRETY AND ADDING A NEW SECTION 303., ZONING CLEARANCE.

COUNCIL CONSENSUS OF SUPPORT FOR ESTABLISHING THE STATE ROUTE 260 HIGHWAY CORRIDOR AS THE MOST SIGNIFICANT AND NEEDED ROAD IMPROVEMENT PROJECT FOR OUR REGION

Mr. Costello stated Supervisor Chip Davis had asked local jurisdictions to support a plan of action to get State Route 260 (SR 260) on the Arizona Department of Transportation (ADOT) 5-year plan. Funding processes were described. There was a strong response on the part of the community to do so. It came up for discussion at the Verde Valley Transportation Planning Organization meeting last week. Part of the thought in bringing this forward was the State Transportation Board would be meeting in Cottonwood on the 19th which would be an opportunity for the Verde Valley communities to show a unified front that we wanted this 4-lane project moved forward. The Supervisor asked for a letter stating the Highway 260 project was the number one regional road project we would like the State to do.

Mayor Joens stated she and Camp Verde Mayor Gioia attended a State Transportation Board meeting last month and she spoke on behalf of keeping this project in the 5-year plan. They had brought up there was \$7 million that was going to be diverted from the project which



she had asked to be left as a place holder in the plan. It was very important this be a priority. If SR 260 were to become Camp Verde's main street with numerous intersections, we had the option of a bypass from Thousand Trails to I-17.

Council Member Pratt stated he supported this wholeheartedly.

Mayor Joens asked for comments from the public.

Mr. Bob Williams, of Cottonwood, stated it was critical to the City of Cottonwood and the Verde Valley that the highway be made 4-lane rather than a commercial street like Highway 69 in Prescott Valley. He encouraged the Council to help make it possible.

Council Member Norman moved to direct staff to write a letter for the Mayor's signature that supported a 4-lane widening project on SR 260 from Thousand Trails to I-17. Vice Mayor Pfeifer seconded the motion, which carried unanimously.

The City Clerk returned with tally sheets. Mayor Joens stated there would be a return to the item for an appointment of a member on the Planning and Zoning Commission.

RESOLUTION NUMBER 2439—APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION (Continued)

Mayor Joens read the tabulations as follows: Mr. Rosen, 103; Mr. Wasden, 131; Ms. Wilder, 113; and Mr. Williams, 129. It looked like the Council chose Mr. Wasden for this particular position.

Council Member Elinski moved to approve Resolution Number 2439, inserting the name of Judd Wasden. Council Member Norman seconded the motion, which carried 6-0, with Council Member Smith abstaining.

Mayor Joens asked the City Clerk to read Resolution Number 2439.

RESOLUTION NUMBER 2439

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING JUDD WASDEN A MEMBER OF THE PLANNING AND ZONING COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2438—APPOINTING A MEMBER TO THE BOARD OF ADJUSTMENT

Mr. Gehlert stated there was one opening on the Board of Adjustment. There was one candidate application in addition to three Planning & Zoning Commission candidates who expressed interest in the position. The term would expire in October 2011.

Council Member Kirby asked when the application deadline closed.

Mr. Gehlert stated advertising had stopped in mid-May.

Vice Mayor Pfeifer stated we should choose the second highest scoring applicant from the P&Z candidates.

Council Member Kirby stated he was concerned there had been only one applicant. He would vote for the one who applied.

Council Member Smith stated he agreed with Council Member Kirby. Only the one candidate had filed for the position before the deadline. He recommended she be appointed.

Mayor Joens stated that sounded fair and she was absolutely qualified for this position.

Council Member Elinski stated it seemed fair, this was the one application received after advertising.

Council consensus was to choose the one applicant who had specifically applied for the position.

Mayor Joens moved to appoint Ms. Jean Wilder to fill a vacant seat on the Board of Adjustment. Vice Mayor Pfeifer seconded the motion, which carried 6-0, with Council Member Smith abstaining.

Mayor Joens asked the City Clerk to read Resolution Number 2438.

Ms. Jiménez stated the motion was to appoint Ms. Jean Wilder to fill the vacant seat on the Board of Adjustment. She asked if the Mayor wished to amend the motion to include the resolution, inserting the name of Ms. Jean Wilder.

Mayor Joens stated she would like to amend the motion to include the resolution and insert the name of Ms. Jean Wilder. Vice Mayor Pfeifer seconded the motion, which carried 6-0, with Council Member Smith abstaining.

Mayor Joens asked the City Clerk to read Resolution Number 2438 by title only.

RESOLUTION NUMBER 2438

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING JEAN WILDER A MEMBER OF THE BOARD OF ADJUSTMENT AND ESTABLISHING HER TERM OF OFFICE.

CANVASS OF THE MAY 19, 2009, GENERAL ELECTION

Council Member Kirby moved to approve the canvass of election per the Election Summary Report provided by the Yavapai County Elections Department and approval of Resolution Number 2441, which declares and adopts the results of the general election held on May 19, 2009. Council Member Pratt seconded the motion, which carried unanimously.

RESOLUTION NUMBER 2441--DECLARING AND ADOPTING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 19, 2009

Mayor Joens asked the City Clerk to read Resolution Number 2441 by title only.

RESOLUTION NUMBER 2441

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 19, 2009.

APPOINTMENT OF COUNCIL REPRESENTATIVES AND ALTERNATE REPRESENTATIVES TO REPRESENT THE CITY ON VARIOUS COMMITTEES RELATED TO INTERGOVERNMENTAL/REGIONAL MATTERS

Ms. Jiménez stated the Council annually considered appointing Council representatives and alternate representatives to represent the City on various committees that were related to intergovernmental or regional matters. These appointments were also considered after the election of new Council Members. Currently Council Member Kirby was the representative and Council Member Pratt the alternate to the Northern Arizona Council of Governments (NACOG).

Mayor Joens asked the Council to name her as the alternate. There were no objections.

Ms. Jiménez stated Vice Mayor Pfeifer was the representative and Mayor Joens the alternate to the Northern Arizona Municipal Water Users' Association (NAMWUA). No changes were proposed.

Ms. Jiménez stated Mayor Joens was the representative and Council Member Elinski the alternate to the Yavapai County Water Advisory Committee (WAC). No changes were proposed.

Ms. Jiménez stated Council Member Norman was the representative and Council Member Kirby the alternate to the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA).

Council Member Kirby proposed Council Member Smith as the alternate. He accepted.

Ms. Jiménez stated Council Member Pratt was the representative and Mayor Joens the alternate to the Verde Valley Transportation Planning Organization (VVTPO). No changes were proposed.

Ms. Jiménez stated Mayor Joens was the representative and Council Member Norman the alternate to the Coconino/Yavapai County Resource Conservation (CocoPai). No changes were proposed.

Ms. Jiménez stated Mayor Joens was the representative and Council Member Pratt the alternate to the Verde River Basin Partnership. No changes were proposed.

Ms. Jiménez stated Vice Mayor Pfeifer was the representative to the Cottonwood Personnel Board. No change was proposed.

Ms. Jiménez stated Council Member Elinski was the representative and Council Member Norman the alternate to the Verde Valley Land Preservation Institute (VVLPI). Council Member Smith was selected to be the representative and Council Member Elinski the alternate.

Ms. Jiménez stated Council Member Elinski was the representative and Council Member Kirby the alternate to the Recreation Center Committee. No changes were proposed.

Council Member Pratt moved to accept the Council appointed representatives to various committees as amended tonight. Vice Mayor Pfeifer seconded the motion, which carried unanimously.

#### CONSIDERATION OF APPOINTMENT OF A VICE MAYOR

Mayor Joens stated the Council should consider re-appointing Vice Mayor Pfeifer. There were no objections.

Council Member Norman moved to appoint Vice Mayor Pfeifer to continue to serve as Vice Mayor. Council Member Smith seconded the motion, which carried unanimously.

#### CONSENT OF THE COUNCIL FOR THE MAYOR'S ABSENCE FROM THE CITY FOR MORE THAN FIFTEEN DAYS

Ms. Jiménez stated Mayor Joens planned to be absent from the city for more than 15 days. The Municipal Code required the consent of the Council for the Mayor to be absent from the city for a period greater than 15 days. Her absence was planned for the period from June 13 until sometime during the first week in July.

Council Member Pratt moved to approve the absence of Mayor Joens from the City for a period of more than 15 days. Council Member Smith seconded the motion, which carried unanimously.

CLAIMS & ADJUSTMENTS

Council Member Kirby moved to pay the claims and adjustments. Council Member Norman seconded the motion, which carried unanimously.

ADJOURNMENT

Mayor Joens moved to adjourn. Vice Mayor Pfeifer seconded the motion, which carried unanimously. The regular meeting concluded at 8:13 p.m.

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Karen Pfeifer, Vice Mayor

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Richard Smith, Deputy Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on June 16, 2009. I further certify that the meeting was duly called, and that a quorum was present.

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Richard Smith, Deputy Clerk

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Date